

2024/Name Plate/Sign Boards/Instructions & Notice Flex/

**GOVT MEDICAL COLLEGE PATIALA**

(NIQ FOR Quotations for Purchase & Rate Fixation for one year for **Name Plate/Sign Boards/Instructions & Notice Flex** including fitting)

Sub: - Quotations for Purchase & Rate Fixation for one year for **Name Plate/Sign Boards/Instructions & Notice Flex**

Please quote your minimum rates of below mentioned items for Purchase & Rate Fixation for one year for **Name Plate/Sign Boards/Instructions & Notice Flex** including fitting of GOVT MEDICAL COLLEGE PATIALA quotation should be reached in receipt section / branch of this office on or before 09/09/2024 at 5 PM. The quotations will be opened on dated 11/09/2024 at 11 AM in the office of Deputy Controller (F&A), Director Principal Govt Medical College Patiala. In case holiday is declared on the date of opening of quotations, it will be opened on the next working day at the same time.

**The Envelope containing the quotations should be sealed and super scribed as under: -**

**Quotation due on dated 09/09/2024 against inquiry/NIQ** Purchase & Rate Fixation for one year for Name Plate/Sign Boards/Instructions & Notice Flex.

A) **Name Plate** including fitting

1) Typically metal (aluminum) (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 8 Inch Length = 12 Inch (including fitting Charges)			
2)	Height = 8 Inch Length = 14 Inch (including fitting Charges)			
3)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			

2) Typically metal (stainless steel) (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 8 Inch Length = 12 Inch (including fitting Charges)			
2)	Height = 8 Inch Length = 14 Inch (including fitting Charges)			

3)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			
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3) Typically metal acrylic (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with
1)	Height = 8 Inch Length = 12 Inch (including fitting Charges)			
2)	Height = 8 Inch Length = 14 Inch (including fitting Charges)			
3)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			

4) Wood (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 8 Inch Length = 12 Inch (including fitting Charges)			
2)	Height = 8 Inch Length = 14 Inch (including fitting Charges)			
3)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			

**B) Sign Boards (including fitting).**

1) Commonly PVC

Sr. No	Name of the item	Rate per item	GST Amount	Total Amount with GST
1)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			
2)	Height = 25 Inch Length = 46 Inch (including fitting Charges)			

2) Acrylic (including fitting).

Sr. No	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			

2)	Height = 25 Inch Length = 46 Inch (including fitting Charges)			
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3) Aluminum composite panel (ACP) (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			
2)	Height = 25 Inch Length = 46 Inch (including fitting Charges)			

4) Wood (including fitting).

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height = 12 Inch Length = 16 Inch (including fitting Charges)			
2)	Height = 25 Inch Length = 46 Inch (including fitting Charges)			

C) Instructions & Notice Flex's (including fitting).

1) Flexible PVC including fitting

Sr. No.	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height= 6 feet Length = 4 feet (including fitting Charges)			
2)	Height= 8 feet Length = 4 feet (including fitting Charges)			
3)	Height= 8 feet Length = 5 feet (including fitting Charges)			
4)	Height= 10 feet Length = 4 feet (including fitting Charges)			
5)	Height= 10 feet Length = 6 feet (including fitting Charges)			

2) Vinyl material suitable for outdoor use (including fitting).

Sr. No	Name of the item	Rate per item	GST Amount per item	Total Amount with GST
1)	Height= 6 feet Length = 4 feet (including fitting Charges)			
2)	Height= 8 feet Length = 4 feet (including fitting Charges)			
3)	Height= 8 feet Length = 5 feet (including fitting Charges)			
4)	Height= 10 feet Length = 4 feet (including fitting Charges)			
5)	Height= 10 feet Length = 6 feet (including fitting Charges)			

Specifications of Name Plate/Sign Boards/Instructions & Notice Flex are attached tender documents.

The terms and conditions of the supply are: -

- 1) Inquiry/NIQ No. Must invariably be given at the top of the envelopes. Envelopes without indication will not be entertained.
- 2) Tax will be paid extra, if applicable provided it is made clear in the quotations that VAT/CST/GST/SERVICE TAX @ % will be charged extra, otherwise it will be presumed that VAT/CST/GST/SERVICE TAX are not to be paid extra.
- 3) Unsealed quotations will be rejected.
- 4) Validity of the quotation should be for a minimum period of 120 days.
- 5) The quotation must be addressed to the Director Principal Govt. Medical College Patiala.
- 6) The Institute reserve the right to reject the contract if the service is not found in accordance with the PO.
- 7) Quotations must be sent by registered post/Speed Post/ Courier/by hand at receipt Branch of Govt. Medical College Patiala within working hours.
- 8) **Rate will be fixed for one year from the date of PO. If work found satisfactory the rate contract may be extended for one more year with same rates.**
- 9) No Extra payment/items and man power will be given/provided by this institution to service provider.
- 10) The Bidder must have GST registration as per GST Act and rules, also have to mention G.S.T number on the quotation.
- 11) **Before submitting quotation by the Bidder, it shall be mandatory to clearly mention GST number of the firms /company in the quotation. If not, quotation will not be considered.**
- 12) The prospective bidders are advised to visit the site before submitting their bids.
- 13) Contract will be awarded to L-1 on item wise.

*[Handwritten Signature]*  
20/8/24

Director-Principal,  
Govt. Medical College, Patiala

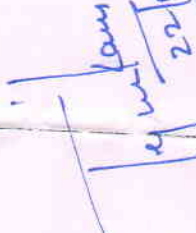
Senior Assistant  
Bhupinder Singh Yadav

Clerk  
K. Deep Singh



## Name Plate/Sign Boards/Instructions & Notice Flex's Generalize Specifications

Name Plates							
Sr. No.	Size	Material Type	Thickness	Finishing	Text/Graphics	Language	Mounting
1.	Height = 8 Inch Length = 12 Inch & Height = 8 Inch Length = 14 Inch & Height = 12 Inch Length = 16 Inch & Varies based on usage, commonly ranging from small desk plates to larger wall-mounted plate	aluminum & stainless steel & acrylic & wood	Depends on material and design, often between 1-3 mm for metal And acrylic, while wood plates can be thicker	depending on material and usage	depending on material and usage	Preferable Languages will be Punjabi / English & Hindi	depending on material, usage, area and according to demand

  
 22/07/24

**Professor & Head**  
**Department of Pharmacy**  
**Govt. Medical College, Patiala.**


## Sign Boards

Sr. No.	Size	Material Type	Thickness	Finishing	Text/Graphics	Language	Mounting
2.	Height = 12 Inch Length = 16 Inch & Height = 25 Inch Length = 46 Inch & Variable, ranging from small directional signs to large outdoor boards	Preferable PVC & Acrylic & aluminum composite panel (ACP), & wood	Typically 3-5 mm for PVC and ACP, 3-10 mm for acrylic, and 10-20 mm for wood	depending on material and usage	depending on material and usage	Preferable Languages will be Punjabi / English & Hindi	depending on material, usage, area and according to demand

*Thakur*  
 22/01/24  
 Professor & Head  
 Department of Pharmacy  
 Govt. Medical College, Patiala

### Instructions & Notice Flexes

Sr. No.	Size	Material Type	Thickness	Printing	Content	Language	Mounting
	Generally Height= 6 feet Length = 4 feet &	Flexible PVC & vinyl material suitable for outdoor use	Typically around 300-500 microns (0.3-0.5 mm) for durability	Full-color digital printing for vibrant graphics, text, and images	Instructions, notices, warnings, or information as needed, with clear and concise wording	Preferable Languages will be Punjabi, English & Hindi	Mounting depending on material, usage, area and according to demand
	Height= 8 feet Length = 4 feet &						
	Height= 8 feet Length = 5 feet &						
	Height= 10 feet Length = 4 feet &						
	Height= 10 feet Length = 6 feet &						
	Customizable, or often larger as per area and requirement on spot						


  
 22/10/24  
 Professor & Head  
 Department of Pharmacy  
 Govt. Medical College, Patiala.